# Traci Bugaj

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**Objective**

To obtain a Master’s Degree in Business Administration.  To exercise my professional experiences, problem-solving, and critical thinking skills to further my education. To use my interpersonal skills to build professional relationships with my peers.

**Education**

Rochester Institute of Technology – Saunders College of Business 2021-Present

**Accelerated Master of Business Administration**

The College at Geneseo, The State University of New York GPA: 3.66

**Bachelor of Science, Business Administration, Spanish Minor** 2017-2021

* Relevant courses: Marketing, Financial Accounting, Business Communications, International Finance

**Experience**

**Wegmans Food Markets**– Buffalo, NY

**Seafood Customer Service** December 2015 – Present

* Assist customers in purchasing seafood to ensure quality service and fulfillment of customer needs
* Ensure quality assurance with the product offered to our customers, as well as inspect and clean the department to meet health regulations and customer standards.
* Assist completing inventory monthly.
* Educate customers and new employees on cooking skills and recipes for each product offered.

**Meridia Community Federal Credit Union –** Hamburg, NY

**Bank Teller** October 2015 – May 2016

* Educated potential new customers in the benefits of using a credit union.
* Aided customers and students with their banking needs to ensure quality service.
* Utilized knowledge learned from the National Academy of Finance, like the different accounts offered and financial budgeting and planning, to be successful in this position.
* Created events to raise credit union awareness in students.

**Hamburg High School National Academy of Finance –** Hamburg, NY

**Intern** September 2015 - August 2016

* Assisted director in multiple tasks, including assisting in presentations, job fair, and grading papers for National Academy of Finance classes.
* Helped market the National Academy of Finance to companies and organizations in the area to gain support and internship opportunities for students.

**Accomplishments**

Beta Gamma Sigma Honor Society National Honor Society

Sixth place Junior Achievement’s Stock Market Challenge AP Scholar Award

Gerhardt Scholarship Winner ` Student of the Year – Business

DECA 7th Place New York State Fashion Merchandising Promotion Project

Treasurer and New Member Educator for Alpha Omega Pi Sorority

**Skills**

Upper-Level Spanish Education – can read, speak, and understand others Time-management

Microsoft Office (Access, Excel, PowerPoint, Word) Leadership

Knowledge of statistical programs including R and RStudio Interpersonal Skills